



प्रधान मुख्य आयकर आयुक्त का कार्यालय,

आन्ध्र प्रदेश एवं तेलंगाना

Office of the Principal Chief Commissioner of Income Tax  
Andhra Pradesh & Telangana

10वीं मंजिल, 'सी' ब्लॉक, आयकर शिखर, ए.सी. गार्ड्स, हैदराबाद-500 004

10<sup>th</sup> Floor, 'C' Block, IT Towers, AC Guards, Hyderabad-500 004

टेलिफोन-040 : 23425474, फैक्स 23241427, फैक्स 040-23240403

Tel.No. -04023425474, Fax 23241427, Fax 040-23240403

F.No.Pr.CCIT/Estt/19(14)/2021-22

Date: 14-07-2021

**MEMORANDUM**

Sub: Establishment - I.T Department, Hyderabad – One day **online Special Course on Soft Skills on 20.07.2021** - Nomination of candidates – Regarding.

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The officials as per the **ANNEXURE** are hereby nominated for the above mentioned **online** course to be held **on 20.07.2021**.

The concerned Heads of Office are directed to relieve the officials so as to enable them to attend the training.

The Principal Chief Commissioner desires that the officials sponsored for training should not apply for leave during this period. It is needless to emphasize that the trainees should avoid going on leave during the training period. If any of the officials has already applied for leave, he/she should suitably revise the period of leave so that he/she can attend the training. Attending the training is obligatory and absence there from will be treated as dereliction of duty.

In view of present restrictions to contain spread of COVID -19 and under the directions of DTRTI Bengaluru, the above mentioned course is planned for online mode. This unit has planned an online Special Course on Soft Skills for one day on 20-07-2021 from the cadres of OS, SrTA, Steno Gr.I & Gr.II & TA through online mode. The platform being used for delivery of live online classes is MS TEAMS (Microsoft Inc.). The application is available in Google Play and App Store of Apple products in Mobile Phones. Both Windows & IOS of desktop/ laptops/tabs will support the application. The configuration of Windows 10 & above is compatible for running the application. To access the above said live classes the user has to install and login through Mobile Phone/ Computer System to attend the online Lectures. The Link & credentials for joining lecture and schedule for the courses being conducted will be periodically shared with participants through email or SMS or Whatsapp by the MSTU, Visakhapatnam. The officials whose Email IDs/Mobile Nos. are not displayed in the annexure shall contact the officials of MSTU, Visakhapatnam; Sri L. Murali Krishna, ITI (8985971808) and Sri Satyendra Manohar, OS (8985971626) for link and credentials to attend the online classes.

It is noticed that officials nominated for training courses are seeking exemption from attending the training citing various reasons. In this regard, it may be noted that the officials who have already attended training should invariably attend. The officials filing representations for cancellation of nominations should attend the training invariably unless there is a communication from this office regarding cancellation of their nomination for the training.

*B. Srinivas RAO*

(बी. श्रीनिवास राव)/(B. SRINIVASA RAO)

सम्युक्त आयकर आयुक्त (ओ.येस.दि) (मुख्या)(प्रशासन)

Jt. Commissioner of Income Tax (OSD) (Hqrs.)(Admn.)

प्रधान मुख्य आयकर आयुक्त का कार्यालय

O/o. Pr.CCIT, AP & TS, Hyderabad.

Copy to:

1. The officials concerned through their Heads of office.
2. The Heads of office concerned
3. The ITO (MSTU), Visakhapatnam.

**ANNEXURE**

Nomination of the officials for one day online special course on soft skills on 20-07-2021 to be conducted by MSTU, Visakhapatnam

Sl.No.	EMP. NO	NAME OF THE OFFICIAL	RANK	OFFICE IN WHICH WORKING	STATION	MOB. NO.	email id
1	172141	RAJENDRA PRASAD DARAPU	Office Superintendent	ADCIT, TDS RNG, VISAKHAPATNAM	VISAKHAPATNAM	8985972248	rajendra.p.darapu@incometax.gov.in
2	163140	KAVILLA VENU GOPAL	Office Superintendent	ADCIT, RAJAHMUNDRY	RAJAHMUNDRY	8985972341	kavillavenugopal@incometax.gov.in
3	160086	PRASADARAO KONATHALA	Office Superintendent	ADCIT, RNG-2, VISAKHAPATNAM	VISAKHAPATNAM	8985971712	konathala.prasadarao@incometax.gov.in
4	182187	DEEPIYOTI PAL	Senior Tax Assistant	ADCIT(ReAC)(AU)-1(2), VISAKHAPATNAM	VISAKHAPATNAM	7044326291	deepiyoti.pal@incometax.gov.in
5	174290	SOMIRON GHOSH	Senior Tax Assistant	ADCIT(ReAC)(AU)-1(3), VISAKHAPATNAM	VISAKHAPATNAM	8910718405	somiron.g@incometax.gov.in
6	178731	VIVEK KUMAR	Senior Tax Assistant	ADCIT(ReAC)(AU)-1(1), VISAKHAPATNAM	VISAKHAPATNAM	7901599651	v.kumar@incometax.gov.in
7	175502	MD IFEKHAR	Senior Tax Assistant	ADCIT, CENRAL RNG, VISAKHAPATNAM	VISAKHAPATNAM	8985971564	ifekhar.md@incometax.gov.in
8	118301	NAGESWARA RAO K	Senior Tax Assistant	IT OFFICE, ELURU	ELURU	8985971417	n.rao.k@incometax.gov.in
9	178843	GAUTAM MOHAPATRA	Senior Tax Assistant	ITO (EXEMPTIONS), VISAKHAPATNAM	VISAKHAPATNAM	8280775006	gautam.m@incometax.gov.in
10	181728	NIDDANA UMA MAHESHWARA RAO	Senior Tax Assistant	CIT(DR), ITAT, VISAKHAPATNAM	VISAKHAPATNAM	9121097443	uma.niddana@gmail.com
11	178082	UDIT KUMAR	STENO, GR-II(PB-2)	ADDL.CIT, TDS RANGE, VISAKHAPATNAM	VISAKHAPATNAM	8985970441	uditkumar@incometax.gov.in
12	171771	SUDESH KUMAR	STENO, GR-II(PB-2)	CCIT, REAC, VISAKHAPATNAM	VISAKHAPATNAM	8985971880	kumar.sudesh@incometax.gov.in
13	181639	PERI NAGA DURGA SRI RAMYA	STENO, GR-II(PB-1)	PR.CIT (REAC) (AU)-1, VISAKHAPATNAM	VISAKHAPATNAM	7901599722	peri.nagadurgasriramya@incometax.gov.in
14	188256	DEEPAK KUMAR	STENO, GR-II(PB-1)	PR.CIT (CENTRAL), VISAKHAPATNAM	VISAKHAPATNAM	8409969305	deepak.kumar86@incometax.gov.in
15		ADITYA VERMA	STENO, GR-II(PB-1)	ADDL.CIT (CENTRAL), VISAKHAPATNAM	VISAKHAPATNAM	8271528975	
16	178089	RAKESH SARKAR	STENO, GR-II(PB-2)	CIT (APPEAL UNIT)-1, VISAKHAPATNAM	VISAKHAPATNAM	9804455588	rakesh.sarkar1@incometax.gov.in
17	181637	DEBIKA DAS	STENO, GR-II(PB-1)	CIT (APPEAL UNIT)-2, VISAKHAPATNAM	VISAKHAPATNAM	7980572643	das.debika@incometax.gov.on
18	184282	MOKHAMATAM MOUNICA	STENO, GR-II(PB-1)	CIT(A)-3, VISAKHAPATNAM	VISAKHAPATNAM	9100670989	m.mounica@incometax.gov.in
19	179490	SUDHAKAR MEDANKI	Tax Assistant	IT OFFICE, ELURU	ELURU	7901599597	sudhakar.m@incometax.gov.in
20	171762	POTNURI VENKATESWARA RAO	Tax Assistant	ADCIT, RAJAHMUNDRY	RAJAHMUNDRY	8985972167	
21	173117	SUBHAS KUMAR	Tax Assistant	ADCIT, RAJAHMUNDRY	RAJAHMUNDRY	8985972369	subhaskumar37@gmail.com
22	181676	Y LAKSHMI NARAYANA	Tax Assistant	DCIT(CENTRAL), RAJAHMUNDRY	RAJAHMUNDRY	7659083548	lakshminarayana.yekula@incometax.gov.in
23	176402	CHILLI LAKSHMI KUMARI	Tax Assistant	ITO(TDS), RAJAHMUNDRY	RAJAHMUNDRY	9949720738	
24	173892	DHANANJAY KUMAR	Tax Assistant	CCIT(ReAC), VISAKHAPATNAM	VISAKHAPATNAM	8985972354	dhananjay.kumar@incometax.gov.in
25	171766	AMIT KUMAR YADAV	Tax Assistant	CIT(A)-2, VISAKHAPATNAM	VISAKHAPATNAM	8985972271	
26	177568	VIKAS KUMAR(06.04.1987)	Tax Assistant	SR AR, VISAKHAPATNAM	VISAKHAPATNAM	8985972257	vikash.k@incometax.gov.in

*B. Srinivasa Rao*  
18/7/21

(B. SRINIVASA RAO)

सहाय्यक आयकर आयुक्त (ओ.ये.स.दि) (मुख्या)(प्रशासन)

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